

City Professional Management Limited  
10/F, No. 9 Po Lun Street  
Lai Chi Kok  
Kowloon, Hong Kong

Your Ref.:-

Our Ref.: CIP/2019/L0739

9 September 2019

*Wallace Tsoi / Felix Lam  
Raymond Choi*



**Attn.: Mr. Frankie Chan – Director**

Dear Mr. Chan,

**Letter of Appreciation**

We have received some positive comments from our residents to Clubhouse Officer, Ms. Lai Hiu Lam (Staff No. 12713) regarding her proactive working attitude. We would like to take this opportunity to express our appreciation for their outstanding performance.

We are glad to know that she is delivering eminent service in our estate and please convey our note of commendation to them accordingly. We hope that your team can continuously provide good service to our residents.

Should you have further enquiries on this matter, please do not hesitate to contact our Assistant Property Manager, Mr. Rocky Wong at 3465 3000.

Yours sincerely,

Kelvin Kwok  
Property Manager